

**GCU is unable to provide you with individual tax advice, but should you have questions, you should seek the counsel of an informed tax preparer or adviser.**

### **Who receives a Form 1098-T?**

A student will receive a 1098-T only if you have made a payment in the calendar year, whether by you or with a loan, for qualified educational expenses. The IRS defines "qualified educational expenses" as tuition, fees, and course materials required for a student to be enrolled at or attend an eligible educational institution. Types of expenses that are not qualified for the 1098-T would be room and board, activity fees, insurance, payment plan fees, and late charges.

Please also see exceptions listed on the [IRS website](#) regarding institutions providing information on Form 1098-T.

### **What information is contained on the 1098-T Form?**

BOX 1 - Shows the total payments received in the tax year from any source for qualified tuition and related expenses less any reimbursements or refunds made during the tax year that relate to those payments received during the tax year.

BOX 2 - No longer used per IRS regulations.

BOX 3 - No longer used per IRS regulations. Reserved for future use.

BOX 4 - Shows any adjustment made for a prior year for qualified tuition and related expenses that were reported on a prior year Form 1098-T.

BOX 5 - Shows the total of all scholarships or grants administered and processed by Grand Canyon University.

BOX 6 - Shows adjustments to scholarships or grants for a prior year.

BOX 7 - Shows whether the amount in box 1 or 2 includes amounts for an academic period beginning January-March of the next tax year. See IRS Publication 970 for how to report these amounts.

BOX 8 - Shows whether you are considered to be carrying at least one-half the normal full-time workload for your course of study.

BOX 9 - Shows whether you are considered to be enrolled in a program leading to a graduate degree, graduate-level certificate, or other recognized graduate-level educational credential.

BOX 10 - This box is not used by Grand Canyon University so it will be left blank

For further information on what is reported on form 1098-T, see the [Specific Instructions for Form 1098-T](#) on the IRS website.

### **How can I get a copy of my 1098-T?**

The 1098-T tax forms are mailed and postmarked to students by January 31st.

You may access your 1098-T from a prior year in which you were eligible to receive a form online by [clicking here](#).

## **Tax Resources**

If you have questions about claiming an education tax credit, you should seek the counsel of an informed tax preparer or adviser. Grand Canyon University cannot provide tax advice. Below are links to further information from the IRS:

IRS website: <http://www.irs.gov/>

IRS Publication 970 – [Tax Benefits for Education](#)

IRS Telephone Assistance Hotline: 1-800-829-1040