

Appendix C: Transfer Guide
between
Arizona College and Grand Canyon University

Associate of Occupational Science: Medical Assisting – Bachelor of Science in Health Science in Professional Development and Advanced Patient Care

The following table outlines the requirements needed to receive an Associate of Occupational Studies Medical Assisting from Arizona College. Within the table we have identified preferred courses from Arizona College that will be applicable towards Grand Canyon University's Bachelor of Science in Health Sciences: Professional Development and Advanced Patient Care. The following will be used in assessing official transcripts.

Arizona College– Associate of Occupational Studies Medical Assisting	Quarter Credits	Bachelor of Science in Health Science in Professional Development and Advanced Patient Care	GCU Semester Credits
Clinical Laboratory Sciences			
CLS 103: Emergency and Primary Care	1.5	Open Elective	1
CLS 105: Clinical Office Procedures	1.5	Open Elective	1
CLS 107: Patient Diagnostics	1.5	General Education: Critical Thinking	1
CLS 109: Laboratory Sciences	1.5	General Education: Critical Thinking	1
CLS 111: Therapeutic Procedures	1.5	General Education: Critical Thinking	1
CLS 203: Competency Skills Laboratory	1.5	Open Elective	1
Medical Administrative Procedures			
HIS 111: Computerized Practice Management – <i>Medical Manager</i>	1.5	Open Elective	1
MAP 112: Healthcare Accounting	2.5	General Education: Critical Thinking	1.67
MAP 114: Medical Insurance	2.5	Open Elective	1.67
MAP 208: Computerized Office Management – <i>Medisoft Advanced</i>	2.5	Open Elective	1.67
MGT 201: Principles of Management	3	Open Elective	2
MGT 203: Human Resource Management	3	Open Elective	2
MGT 207: Managing the Medical Office	3	Open Elective	2
Computer Courses			
COM 108: Microcomputer Concepts and Keyboarding	2.5	Open Elective	1.67
COM 210: Microsoft Office I (Word and PowerPoint)	2.5	Open Elective	1.67
COM 212: Microsoft Office II (Excel and Access)	2.5	Open Elective	1.67
Healthcare Fundamental and Professional Studies			
ADM 101: Career Development	2.5	Open Elective	1.67
ADM 103: Exploration of Medical Specialties	3	Open Elective	2
ADM 105: Math for Meds	2.5	General Education: Critical Thinking	1.67
BIO 126: The Body as a Whole	3	General Education: Critical Thinking	2
BIO 127: The Body's Circulation & Defense	3	General Education: Critical Thinking	2
BIO 128: Specialized Body Systems	3	General Education: Critical Thinking	2
HC GEN 101: First Responder	2.5	Open Elective	1.67
HC GEN 103: End of Life Care	3	Open Elective	2
HC GEN 105: Contemporary Health Care Technology	3	Open Elective	2
HC GEN 107: Emerging Holistic Therapies	3	Open Elective	2
LAW 101: Legal Aspects of Healthcare	3	General Education: Global Awareness	2
MTP 118: Medical Terminology and Pharmacology	3	Open Elective	2
General Education Studies			
ENG 101: College English	3	General Education: Effective Communication	2
HC GEN 109: Current Events	3	General Education: Global Awareness	2
PSY 101: Introduction to Psychology	3	General Education: Global Awareness	2
SOC 101: Sociology of Health Care	3	General Education: Global Awareness	2
SPE 101: Speech Communication	3	General Education: Effective Communication	2

Externship			
EXT 200: Medical Information Specialists Externship	6.5	Open Elective	4.34
Total Credits Completed at Arizona College		Quarter Credits 90.5	Semester Credits 60.7
Total Credits Applied Towards Grand Canyon University Bachelor of Science in Health Science in Professional Development and Advanced Patient Care		Quarter Credits 89.55	Semester Credits 60

The following table outlines the requirements needed to receive a Bachelor of Science in Health Sciences: Professional Development and Advanced Patient Care from Grand Canyon University.

Course #	Grand Canyon University – Bachelor of Science in Health Science in Professional Development and Advanced Patient Care	Semester Credits
	University Foundation and Christian Worldview Requirement – 8 credits	
UNV 103	University Foundation	4
CWV 101	Christian Worldview	4
	General Education: Effective Communications – 8 credits	
ENG 105	English Composition I	4
ENG 106	English Composition II	4
	General Education: Critical Thinking – 4 credits	
MAT 134	Applications of Algebra	4
	Program Major Requirement Remaining – 36 credits	
HLT-306V	Advanced Patient Care	3
HLT-308V	Risk Management and Health Care Professionals	3
BIO-316V	Pharmacology for Health Care Professionals	3
HLT-362V	Applied Statistics for Health Care Professionals	3
HLT-324V	Transcultural Health Care	3
HLT-310V	Spirituality in Health Care	3
HLT-418V	Trends and Issues in Health Care	3
HLT-314V	Health Care Systems	3
HLT-312V	Ethics for Health Care Professionals	3
BIO-317V	Science Communication and Research	3
AMP-450V	Leadership and Vocation	3
HLT-490V	Professional Capstone Project	3
Additional Elective Credits Required to reach 120 total		4
Total Credits Completed at Grand Canyon University		60

Transfer Credits Applied From Associate of Occupational Studies Medical Assisting	60 semester credits
University Foundation, Christian Worldview, General Education, and Electives – Grand Canyon University	24 semester credits
Program Major Requirement - Grand Canyon University	36 semester credits
Total Credit Hours Needed to Complete Bachelor of Science in Health Science in Professional Development and Advanced Patient Care	120 credits

*To obtain a baccalaureate degree at Grand Canyon University, a student must earn a minimum of 36 semester credits in upper division (300 or above) courses.

Appendix C: Transfer Guide
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Arizona College and Grand Canyon University

Associate of Occupational Studies: Health Information Technology – Bachelor of Science in Health Care Administration

The following table outlines the requirements needed to receive an Associate of Occupational Studies: Health Information Technology from Arizona College. Within the table we have identified preferred courses from Arizona College that will be applicable towards Grand Canyon University's Bachelor of Science in Health Care Administration. The following will be used in assessing official transcripts.

Arizona College – Associate of Occupational Studies: Health Information Technology	Quarter Credits	Bachelor of Science in Health Care Administration	GCU Semester Credits
Health Information			
HIS 105: Medical Coding - CPT/HCPCS	1.5	Open Elective	1
HIS 107: Medical Coding - ICD-9/CM	1.5	Open Elective	1
HIS 114: Health Insurance Management	2.5	Open Elective	1.67
HIS 115: Health Insurance Management	2.5	Open Elective	1.67
HIS 121: Introduction to Health Information Technology	2.5	Open Elective	1.67
HIS 122: Healthcare Delivery Systems	3	Open Elective	2
HIS 123: Healthcare Reimbursement Issues	2.5	Open Elective	1.67
HIS 124: Medical Records and Documentation	2.5	Open Elective	1.67
HIT 205: Mastering Coding	2.5	Open Elective	1.67
HIT 207: Health Law Concepts and Compliance	3	General Education: Global Awareness	2
LAW 101: Legal Aspects of Healthcare	3	General Education: Global Awareness	2
Medical Administrative Procedures			
HIS 111: Computerized Practice Management – <i>Medical Manager</i>	1.5	Open Elective	1
MAP 208: Computerized Office Management – <i>Medisoft Advanced</i>	2.5	Open Elective	1.67
MGT 201: Principles of Management	3	Open Elective	2
MGT 203: Human Resource Management	3	Open Elective	2
MGT 207: Managing the Medical Office	3	Open Elective	2
Computer Courses			
COM 108: Microcomputer Concepts and Keyboarding	2.5	Open Elective	1.67
COM 210: Microsoft Office I (Word and PowerPoint)	2.5	Open Elective	1.67
COM 212: Microsoft Office II (Excel and Access)	2.5	Open Elective	1.67
Healthcare Fundamental and Professional Studies			
ADM 101: Career Development	2.5	Open Elective	1.67
ADM 105: Math for Meds	2.5	General Education: Critical Thinking	1.67
BIO 126: The Body as a Whole	3	General Education: Critical Thinking	2
BIO 127: The Body's Circulation & Defense	3	General Education: Critical Thinking	2
BIO 128: Specialized Body Systems	3	General Education: Critical Thinking	2
HC GEN 101: First Responder	3	Open Elective	2
HC GEN 103: End of Life Care	3	Open Elective	2
HC GEN 107: Emerging Holistic Therapies	3	Open Elective	2
MTP 118: Medical Terminology and Pharmacology	3	Open Elective	2
General Education Studies			
ENG 101: College English	3	General Education: Effective Communication	2
HC GEN 109: Current Events	3	General Education: Global Awareness	2
PSY 101: Introduction to Psychology	3	General Education: Global Awareness	2
SOC 101: Sociology of Healthcare	3	General Education: Global Awareness	2
SPE 101: Speech Communications	3	General Education: Effective Communication	2

Externship			
EXT 200: Medical Information Specialists Externship	6.5	Open Elective	4.34
Total Credits Completed at Arizona College			Quarter Credits 94.5
Total Credits Applied Towards Grand Canyon University Bachelor of Science in Health Care Administration			Semester Credits 67.38
			Quarter Credits 83.6
			Semester Credits 56

The following table outlines the requirements needed to receive a Bachelor of Science in Health Care Administration from Grand Canyon University.

Course #	Grand Canyon University – Bachelor of Science in Health Care Administration	Semester Credits
University Foundation and Christian Worldview Requirement – 8 credits		
UNV 303	University Foundation	4
CWV 301	Christian Worldview	4
General Education: Effective Communications – 4 credits		
ENG 105	English Composition I	4
ENG 106	English Composition II	4
General Education: Critical Thinking – 4 credits		
MAT 134	Applications of Algebra	4
Program Major Requirement Remaining – 48 credits		
HCA 255	Health Policy and Economic Analysis	4
HLT 305	Legal and Ethical Principles in Health Care	4
HLT 302	Spirituality and Christian Values in Health Care and Wellness	4
HCA 360	Health Information Technology and Management	4
HCA 450	Quality Health Care	4
HCA 455	Organized Behavior and Leadership in Health Care	4
HCA 460	Operations and Risk Management in Health Care	4
HCA 465	Health Care Administration and Management	4
BIO 365	Biomedical Statistics	4
HLT 364	Research and Communication Techniques in Health Care and Science	4
HCA 470	Strategic Planning and Implementation in Health Care	4
HLT 494	Professional Capstone Project	4
Total Credits Completed at Grand Canyon University		64

Transfer Credits Applied From Associate of Occupational Studies: Health Information Technology	56 semester credits
University Foundation, Christian Worldview, General Education, and Electives – Grand Canyon University	16 semester credits
Program Major Requirement - Grand Canyon University	48 semester credits
Total Credit Hours Needed to Complete Bachelor of Science in Health Care Administration	120 credits

*To obtain a baccalaureate degree at Grand Canyon University, a student must earn a minimum of 36 semester credits in upper division (300 or above) courses.